

No.A-22011/1/2012-Estt
Government of India
Ministry of Food Processing Industries
Panchsheel Bhavan, August Kranti Marg
New Delhi-110049

15 June, 2017

OFFICE MEMORANDUM

Subject : **Work allocation among Joint Secretaries**

The following will be work distribution among Joint Secretaries of the Ministry:

1. **Joint Secretary (PG)**

- All work relating to the Event World Food India, 2017.
- Scheme for Promotional Activities, Advertisement, Publicity.
- Investment, Investors' Query / Support / Grievances.
- International Cooperation (IC).
- Abattoirs & NMPPB.

2. **Joint Secretary (AP)**

- Scheme for Cold Chain and Value Addition Infrastructure.
- Scheme for Creation of Backward and Forward Linkages.
- Scheme for Food Safety and Quality Assurance Infrastructure (Food Testing Labs, HACCP, FSSAI matters):
- Vigilance.

In addition, she will look after following work till further orders:

- Policy.
- Plan Coordination (PC).

3. **Economic Adviser (EA)**

- Scheme for Human Resource and Institutions (R&D, Strengthening of Institutions – NIFTEM & IIFPT, Skill Development, Studies and Surveys).
- Information Technology including website.
- GST, other taxation issues.
- Trade issues, Bilateral Trade Agreements, Multilateral Bodies.
- Economic Database.

In addition, EA will look after the following work until further orders:

- Scheme for Mega Food Parks
- Scheme of Infrastructure for Agro-Processing Clusters.

4. **Joint Secretary (AK)**

- Establishment including IA cadre.
- Public Grievances.
- Official Language.
- General Administration including Cash Section.
- Scheme for Creation / Expansion of Food Processing and Preservation Capacities.

- Parliament work.
- RTI Coordination.
- Balance work of TUS and CSS-NMFP.

JS (PG) will discharge his assigned functions with focused attention and concentration on the event World Food India 2017.

JS (AP) shall give particular focus on finalization of policy note on issues of FP sector, Model Food Processing Policy, State Food Processing Policies.

AK Srivastava
(Avinash K Srivastava)
Secretary

All officers of MoFPI

All Sections

Copy to:
PS to Minister (FPI)
PS to MoS (FPI)