

F.No.M-16/14/2019-MFP DIVISION
भारत सरकार/Government of India
खाद्य प्रसंस्करण उद्योग मंत्रालय
Ministry Food Processing Industries
पंचशील भवन,अगस्त क्रांति मार्ग
Panchasheel Bhawan, August Kranti Marg
नई दिल्ली/New Delhi-110049

Dated: 22.11.2019

REQUEST FOR PROPOSAL (RFP)


For "Evaluation of the Impact of the Scheme for Mega Food Park of Ministry of Food Processing Industries"

Ministry has been implementing various plan schemes for promotion and development of food processing sector in the country. With the objective of providing modern infrastructure facilities for the food processing along the value chain from the farm to the market, the Ministry is implementing a Scheme for Mega Food Park since 2008. Guidelines for the Mega Food Park scheme are available on the website www.mofpi.nic.in under **Schemes > Pradhan Mantri Kisan SAMPADA Yojana > Mega Food Park > Download Guidelines**. The Ministry has accorded final approval to a total of 38 Mega Food Park projects in the country which are at various stages of implementation (List of MFP attached as **Annexure-VII**).

On completion of 12th Plan, Government of India (GOI) has approved a new Central Sector Scheme – Pradhan Mantri Kisan SAMPADA Yojana (Scheme for Agro-Marine Processing and Development of Agro-Processing Clusters) with an allocation of Rs. 6,000 crore for the period 2016-20 coterminous with the 14th Finance Commission cycle. The scheme will be implemented by Ministry of Food Processing Industries(MoFPI). Pradhan Mantri Kisan SAMPADA Yojana(PMKSY) as a comprehensive package which is expected to result in creation of modern infrastructure with efficient supply chain management from farm gate to retail outlet. It is not only expected to provide a big boost to the growth of food processing sector in the country but also help in providing better returns to farmers and is a big step towards doubling of farmer's income, creating huge employment opportunities especially in the rural areas, reducing wastage of agricultural produce, increasing the processing level and enhancing the export of the processed foods. PMKSY contains seven sub-components scheme of Ministry including Scheme of Mega Food Parks as one of the sub-components. MOFPI intends to have this scheme evaluated for the purpose of assessing its effectiveness in meeting the objectives for which the scheme was conceptualized. The results of the evaluation would be used as inputs for further modifications/improvements in the scheme.

The Ministry of Food Processing Industries intends to invite Request for Proposal(RFP) (techno-financial Bid) from reputed consulting firms or expert institutions having adequate experience of conducting evaluation studies of government plan schemes/ policies for taking up evaluation of the Ministry's Central Sector scheme of Mega Food Park.

The bid proposal has to be submitted online in two covers through e-tendering on the Central Public Procurement Portal (<https://eprocure.gov.in/cppp>). The Bid processing fees and EMD payment should be made **online on or before 3.00 PM on 13.12.2019**. A pre-bid meeting will be held on **28.11.2019 at 11:00 AM** in the Committee Room No. 120 of the Ministry to provide clarifications, if any.



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Request for Proposal (RFP)

For

**“Evaluation of the Impact of the Scheme for
Mega Food Park of
Ministry of Food Processing Industries”
(22.11.2019)**

Government of India

MINISTRY OF FOOD PROCESSING INDUSTRIES

Panchsheel Bhawan, August Kranti Marg, New Delhi- 110049

1. Background

Ministry has been implementing various plan schemes for promotion and development of food processing sector in the country. With the objective of providing modern infrastructure facilities for the food processing along the value chain from the farm to the market, the Ministry is implementing a Scheme for Mega Food Park since 2008. Guidelines for the Mega Food Park scheme are available on the website www.mofpi.nic.in under **Schemes > Pradhan Mantri Kisan SAMPADA Yojana > Mega Food Park > Download Guidelines**. The Ministry has accorded final approval to a total of 38 Mega Food Park projects in the country which are at various stages of implementation (List of MFP attached as Annexure-VII).

On completion of 12th Plan, Government of India (GOI) has approved a new Central Sector Scheme – Pradhan Mantri Kisan SAMPADA Yojana (Scheme for Agro-Marine Processing and Development of Agro-Processing Clusters) with an allocation of Rs. 6,000 crore for the period 2016-20 coterminous with the 14th Finance Commission cycle. The scheme will be implemented by Ministry of Food Processing Industries (MoFPI). Pradhan Mantri Kisan SAMPADA Yojana (PMKSY) as a comprehensive package which is expected to result in creation of modern infrastructure with efficient supply chain management from farm gate to retail outlet. It is not only expected to provide a big boost to the growth of food processing sector in the country but also help in providing better returns to farmers and is a big step towards doubling of farmer's income, creating huge employment opportunities especially in the rural areas, reducing wastage of agricultural produce, increasing the processing level and enhancing the export of the processed foods. PMKSY contains seven sub-components scheme of Ministry including Scheme of Mega Food Parks as one of the sub-components. MoFPI intends to have this scheme evaluated for the purpose of assessing its effectiveness in meeting the objectives for which the scheme was conceptualized. The results of the evaluation would be used as inputs for further modifications/improvements in the scheme.

2. Request for Proposal

2.1. Ministry of Food Processing Industries (MoFPI) hereby invites proposals from reputed consulting firms or expert institutions having adequate experience of conducting evaluation studies of government plan schemes/ policies for taking

up evaluation of the Ministry's Central Sector scheme of Mega Food Park as indicated in the succeeding paras.

The proposal has to be **submitted online** through e-tendering on the Central Public Procurement Portal (<https://eprocure.gov.in/cppp>) **by 03:00 PM on 13.12.2019 (21 days)**. No physical/Offline submission will be accepted.

2.2 Schedule and Critical Dates (Tentative):

2.2.1. The tentative schedule and critical dates related to this RFP are shown below:

S. No.	Event	Date
1.	Date of Uploading RFP on Central Public Procurement Portal	22.11.2019
2.	Date of Pre-bid Meeting	28.11.2019 at 11:00 AM
3.	Last date and time of the submission of the bid (Technical & Financial)	13.12.2019 upto 3:00 PM
4.	Date and time of opening of Technical Bid	16.12.2019 at 11:00 AM
5.	Date for presentation by shortlisted bidders	19.12.2019 at 11:00 AM

2.2.2 Technical and Financial Bids shall be uploaded on Central Public Procurement Portal. Bidder shall be responsible for registering his agency/company at Central Public Procurement Portal and seeking all necessary approvals required to upload the bid.

2.2.3 The MOFPI reserves the right to amend the RFP, tentative schedule and critical dates. It is the sole responsibility of prospective bidders to go through Central Public Procurement Portal from time to time for any updated information.

2.2.4 Pre-bid meeting will be held in Ministry's office (MoFPI, Panchsheel Bhawan, August Kranti Marg, New Delhi-110049) on the scheduled date.

3. Terms of Reference(ToRs):-

3.1 Terms of Reference for Third Party Evaluation of the Scheme of Mega Food Parks of PMKSY

Assess the impact of the creation of the Park generally, and specifically in the catchment area of **Mega Food Parks**, which can be taken to an area within a radius of 200 kms. surrounding the MFP, following dimensions:

- 1.1 Infrastructure created vis-à-vis the infrastructure requirement i.e the infrastructure gap vis-à-vis the level of production of agricultural produces in the Clusters/Regions/States
- 1.2 Infrastructure created vis-à-vis the infrastructure expected as per sanctioned DPRs of MFPs.
2. Capacity utilization of the assets created
3. The impact on reducing losses/wastage of agricultural produces (parameters like post-harvest losses both in terms of physical and financial values in perishables, especially in fruits and vegetables)
4. Proportion of locally produced agricultural produce being processed
5. The impact on the level of income of farmers
6. The impact on generation of employment i.e. both in number and types of employment generated directly and indirectly.
7. Proportion of local farmers actually benefited directly and indirectly. Category of farmers i.e. small, marginal and large farmers benefitted to ensure equity participations while framing/revising the scheme design or implementation
8. Assessment of the input use efficiency in terms of support extended for SAMPADA interventions
9. Other cross sectoral thematic assessment like accountability and transparency, gender mainstreaming climate change & sustainability, role of Tribal Sub-Plan (TSP) and Scheduled Caste Sub-Plan component of the

scheme in mainstreaming of Tribal and Scheduled caste population, stakeholder & beneficiary behavioural change, unlocking synergies and impact on and role of private sector, community and civil society in the scheme

10. Total private investment leveraged in the sector
11. Quantum and nature of credit flow to the sector
12. The business models adopted by the beneficiaries of the scheme for optimization of scheme benefits
13. Exports from Mega Food Parks
14. The role of State Governments, State Industrial Development Agencies in implementation of the Scheme
15. The implementation/ operational difficulties on the ground and suggest/recommend corrective measures to improve efficiency of implementation
16. Suggestion on changes/modification in the Scheme Guidelines for timely & effective implementation of the scheme
17. Extent and possibility of alignment of other State, Central and Externally funded Government Schemes in food processing sector with PM-Kisan SAMPADA
18. Assess & analyze the convergence of MFP with other schemes of Govt. India, particularly those of Dept. of Agriculture, Co-operation and Farmers' Welfare as well as Dept. of Animal Husbandry, Dairying and Dept. of Fisheries
19. Performance of the scheme based on the Output / Outcome indicators, among others, in the following format:

Output	Indicator(s)	Outcome	Indicator (s)
Enhanced production and value addition capacity, availability of raw material/ technologies (in Mega Food Park).	1 - Total no. of food parks operationalized	Greater production, employment and farmer level impact due to enhanced processing and value addition facilities (Mega Food Park)	1-Total actual production from Mega Food Parks (in value and volume) (a) Preservation:.....MT (b) Processing:.....MT
	2- Total production capacity from Mega Food Parks (in value volume) (i) Preservation: MT (ii) Processing:.....MT		2-Total no. of farmers benefited due to the mega food park(Directly & Indirectly)
	3- No. of Small and Micro food processing units established in Mega Food Parks		3-Total employment generated in the units setup in the Mega Food Park(Directly & Indirectly) (No. of Persons)

3.2 Study social and economic impact of the projects, in terms of;

- a. Value addition/ increase in processing levels;
- b. Wastage reduction of Agri & Horticulture and other perishable produces;
- c. Direct & indirect employment generation;
- d. Economic benefits accruing to the farmers in terms of:
 - Quantity of raw materials produced and processed during the year;
 - Mode of procurement of raw materials from the farmers (e.g., contract farming, Mandi, directly from farmers etc);
 - Estimated change in farm gate price;
 - Estimated numbers of farmers/producers linked to the project;

- Any other parameter, as deemed fit
- e. Level of exports (percentage of the quantity/ value of goods exported) project-wise;
 - f. Advantage and contribution of primary processing practices at Primary Processing Centres (PPCs) in terms of value additions;
 - g. Impacts of the project on various stakeholders in the supply chain (such as on farmers, traders, retailers, consumers etc);
 - h. Any other direct/indirect impact in the catchment area of the project

3.3 To assess the utilisation of common facilities being created in the MFP & investments by prospective units;

- a. Suitability of the facility/ technology/ equipment installed in the Park vis-à-vis raw material available in the catchment area including gaps/issues, if any;
- b. Capacity utilization of the facilities created vis-a-vis projections given in the DPR / Bank appraisal;
- c. Reasons for poor capacity utilization, if any and suggestion for the optimum use;
- d. Commercial/financial performance of the project i.e. Annual turnover, common facilities utilisation, profit and other key parameters of the project;
- e. Business model of the project in terms of:
 - i. Quantity and percentage of products handled in rental model
 - ii. Rental rates, method of rental rates fixation, rates reasonableness and its affordability by users
 - iii. Lease rates of the plots to be allotted to food processing units inside the Park, method of rate fixation and its reasonableness
 - iv. Number of food processing units setup in the park, Investment in project, Annual turnover, level of export, common facilities utilisation, employment created etc.

- f. The experience of the promoter / Special Purpose Vehicle(SPV)/Implementation Agency(IA) including the challenges faced in operating common facilities and managing infrastructure

3.4 To appraise the status of implementation of each Mega Food Park (MFP) projects with respect to the envisaged timeline for completion:

- a. SWOT analysis of each Mega Food Park Projects;
- b. Physical and financial progress of the project vis-à-vis the agreed implementation schedule and as amended from time to time;
- c. Role of CEO of the project and his/her impact on timely execution of the project
- d. Role of PMC in the execution of project and day-to-day monitoring of physical progress at site;
- e. Role of State Govt officers, Nominee Director in the Board of the SPV and its impact on expediting the project implementation;
- f. Role of District level Co-ordination Committee in resolving local issues in the project implementation;
- g. Impact of Budget Constraints, if any, on the progress of the project

3.5 To assess the role of State Governments in implementation of projects including its role in facilitating Statutory Clearances like CLU, Master Plan Clearance, external infrastructure linkages to the project etc. State Governments' perception of the Scheme.

3.6 To assess the synergies between State specific industrial/food processing/agri-business policies and the Mega Food Park Scheme of MOFPI. The possibility of dovetailing financial assistance available under various schemes of Central and State Governments, along with its impact on project structuring and implementation.

The consultant shall review the food processing/agri-business policies in States where such schemes exist. In other cases, it shall review the industrial policy of the state, especially the provisions which may be pertinent for Mega Food Park projects.

3.7 Issues relating to obtaining of term loan for the project from the commercial banks / FIs:

- Analyse the time taken by the banks in loan sanction and disbursement for the MPF projects;
- Analyse the reasons for delay, if any;
- Assess investor friendliness of the procedures followed by banks in sanction and disbursement of term loan;
- Recommend measures to streamline the procedure followed by the banks for sanction and disbursement of term loan and to minimise any delay;
- Impact of “interest on term loan” on the financial viability of the project

3.8 To assess the reasons for delay in implementation of the projects along with the suggestive measures to minimize delays;

- Analyse the key reasons for delay in project implementation for each project separately (substantiating with examples);
- Identify suitable benchmarks against which success of the projects can be measured in quantitative and qualitative terms e.g. Investment, percentage of Capacity utilization, Employment, Turnover, etc.;
- Suggest appropriate modifications in the guidelines of the Scheme to make it more effective in terms of implementation and commercial operations

3.9 To assess the problems in implementation of Mega Food Parks projects and suggest solutions/measures to the problems;

- Identify and analyse major issues & problems faced by each Mega Food Park Projects with Ministry / State Govt. during implementation of their projects and suggest solutions/measures for each issues/problems;
- Identify and analyse major issues faced by each food processing units set up inside each Mega Food Park Projects with Mega Food Parks and with Ministry / State Govt. during implementation of

their projects and suggest solutions/measures for each issues/problems separately;

- Assess and analyse the feasibility of implementation and viability if the project was to be closed on "as is where is" basis for operationalized projects.
- Assess and analyse the feasibility of implementation and viability if the ongoing project were to be scaled down in Size. Would there be any negative impact? If yes, then how can the size of infra be scaled down to avoid wastage of funds but still not harm the project?
- Assess and analyze maximum and minimum utilization of the all the facilities since inception and in last year of each Mega Food Park projects assisted by the Ministry under the Mega Food Park scheme of Ministry.
- Assess and analyze the utilization of facilities in each of the Mega Food Parks and indicate which of the facilities are utilized to the maximum and to the minimum. Also indicate the facility which has extended maximum & least benefits to farmers & is generating maximum & least income to the SPV.
- Assess and analyze the which facilities of each Mega Food Parks projects are benefiting farmers and generating employment and facilities which are least benefiting farmers or helping in employments generated.
- Suggest measures in respect of positive role which the state Government could play.
- Assess and analyse the implementation, if the leasable plots were to be allowed to be sold instead of leasing to food processing units to be set up in each Mega Food Park projects and its impact ongoing projects where CPC could be scaled down? Also indicate the outcome on operational parks if sale of plot is allowed now.
- identify and analyse, whether renewal energy is being used anywhere in any of the Mega Food Park projects and its impact. Asses & analysis as to whether renewal energy is necessary in implementation of these projects.
- Identify and analyse, the number of units (indicate % as well) which are using the CPC facility and their feedback.

- Identify and analyse, the number of days of operation per annum of each Meg Food Park and each unit set up in the Mega Food Parks.
- Identify and analyse, the number of farmers attached to each Mega Food Park and also to the food processing units set up in the park. Also indicate whether these farmers are common or additional.

3.10 Assessment of the role of PMAs in assisting the Ministry to monitor the project implementation and assist the SPVs/IAs in achieving financial closure and obtaining necessary clearances from various authorities for the project; to report shortcomings, if any observed in their discharge of duties and suggestion to improve their role and responsibility in successful completion of the project

3.11 Assessment of the role of PMCs in assisting the SPVs/IAs in implementation of the project; to report shortcomings, if any observed in their discharge of duties and suggestion to improve their role and responsibility in successful completion of the project

3.12 Assessment of online portal <http://sampada-mofpi.gov.in> with regard to its effectiveness in expeditious release of grant and effective monitoring of the project; suggestion for betterment of the portal

Evaluation of all the MFP projects will have to be carried out in detail. Methodology for calculation of direct & indirect employment, benefits to farmer, wastage reduction etc need to be elaborated in the report.

Based on verification covering the above points 3.1 to 3.11, the consultant shall be required to prepare an evaluation report on the scheme. The evaluation report should include suggestions for necessary amendment(s) in the Scheme/Guidelines. A sample Template for Evaluation of Central scheme for Mega Food Parks is attached as **Annexure-V**.

4. The study is expected to rely on both secondary and primary modes of research.

- a. **Secondary Research** – Comprehensive study and research of the existing studies and reports on the mega food parks/ food parks in India, successful business model, product and sector specific issues, and global scenario to

understand the dynamics of the mega food parks in India. The outcome of the secondary research will be a framework for analysis that will outline the key features of the mega food parks in India, product wise and spatial distribution of the mega food park projects, successful business model of the mega food park operation, issues and challenges faced by the sector, role of Govt. in promoting the mega food parks in India, etc. The outcome of the secondary research should be used for designing the questionnaire(s) and feedback forms for the primary research.

- b. Primary Research** - will be conducted across all regions for all the MFP projects sanctioned under the scheme. For the above, the consultant is required to design an appropriate evaluation methodology, questionnaire and feedback forms and statistical tools to the satisfaction of the Ministry of Food Processing Industries.

5. Support to be provided by the Ministry to facilitate the Consultancy

The Ministry shall provide following support to the selected bidder in order to facilitate the study:

- Contact Details of all the SPVs/IAs who have been accorded Final approval for setting up the Mega Food Park project (including facilitating site visits);
- Contact Details of all the PMAs and PMCs who are assisting in project implementation
- Copies of various versions of MFP Guidelines and other relevant documents, including minutes of Ministry/Inter Ministerial Approval Committee(IMAC) on Scheme implementation
- Status of physical and financial progress of approved projects under implementation - soft copy of latest Monthly Progress Report/Fact Sheets submitted by the SPVs/IAs and access to online portal "SAMPADA"
- Facilitate interaction with other stakeholders - PMAs, PMCs, Financial Institutions funding projects and concerned State Government Officers - through writing a letter by the Ministry requesting to extend the necessary support to carry out the study
- Proceedings of various Investors' meets and Ministry's interactions with stakeholders
- Any other relevant information as may be sought by the Agency subject to availability of such information with the Ministry

6. Validity of Proposal

The proposal should be valid for a period not less than **ninety (90) days** from the due date for receiving the proposal.

7. Eligibility

The consulting firm/expert institution should have **at least five years' experience** in dealing with economic policies, study and evaluation of macro-economic issues/ plan/policies/schemes of Government programmes. However, the proposals of consulting firm/expert institution who have been awarded similar contract in the past by Ministry of Food Processing Industries but have either failed to successfully execute such contract or having had adverse/unsatisfactory performance shall not be considered.

To avoid conflict of interest, the consulting firm/expert institution working as Program Management Agency (PMA)/Empaneled as Project Management Consultant (PMC) including firms working as PMCs under the Mega Food Park scheme of the Ministry shall not be eligible for this impact evaluation study.

8. Brief Description of the Selection Process

The Agency shall be selected through an OPEN competitive bidding process. A two stage selection process will be adopted in evaluating the Proposals. In the first stage, a technical evaluation will be carried out. In the second stage, a financial evaluation will be carried out. Proposals will finally be ranked according to their combined technical and financial scores. The first ranked Institution/agency shall be selected while the second ranked Institution will be kept in reserve.

9. Timeframe

The assignment shall be for a period of three months. Draft inputs shall be made available from time to time as per requirement and shall be finalized after discussions with the MOFPI. The Final Report has to be made available to MOFPI **within 3 Months** from the date of award of work. **Final report must be**

submitted within 5 days after receipt of comments/suggestions of MOFPI on the draft report.

10. Deliverables

- Draft Evaluation Study Report (Five copies) with a soft copy covering all aspects, including one power point presentation;
- Final Evaluation Study Report (Twenty copies), with a soft copy, covering all aspects including one power point presentation.

11. Right to reject any or all Proposals

Notwithstanding anything contained in this RFP, the MOFPI reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.

The MOFPI reserves the right to reject any Proposal if:

- a. At any time, a material misrepresentation is made or uncovered; or,
- b. The Consultant/ Institution do not provide, within the time specified by the MOFPI, the supplemental information sought by the MOFPI for evaluation of the Proposal.

12. Submission of Proposals

No physical mode for submission of proposal shall be accepted. The Proposal shall be submitted online only through e-tendering on the Central Public Procurement Portal (<https://eprocure.gov.in/cppp>) on or before **13.12.2019 by 3:00 P.M.**, with duly signed copies of the requisite documents as detailed below:

- i. **Technical Bid:** - Technical bid shall consist of :
 - a. Proof of online payment of EMD and Bid processing fees as detailed in para 13 (j);
 - b. The Technical Proposal as per the format given in **Annexure-I** in support of years of experiences and number of such studies conducted;
 - c. General description of Team as per **Annexure-II**;

- d. CVs of the experts, team leader and team members duly signed as per **Annexure-III**;
- e. Scanned copy of Tender Acceptance Letter (**Annexure-IV**);
- f. The proposed Concept and Plan for the impact evaluation study; and
- g. Scanned copy of GST Registration Number.

While submitting the Technical Proposal, the applicant/bidder firm shall, in particular, ensure that:

- a. The CVs have been recently signed by the individual and the Team Leader. Unsigned / countersigned CV shall be rejected;
 - b. The CV shall contain an undertaking from the Team leader members and experts about his/her availability for the entire period of report preparation;
- ii. **Financial Bid:** to be submitted in prescribed BOQ format (xls.format)-As the financial bid is uploaded in prescribed BOQ format digitally signed, agency is not required to upload a scan copy of financial proposal separately in the e-procurement system portal duly signed by authorized signatory of agency.

Applicants shall submit the financial proposal in the prescribed BOQ format (xls.format), clearly indicating the total cost of the Consultancy in both figures and words, in Indian Rupees, and signed by the authorized signatory of the firm. In the event of any difference between figures and words, the amount indicated in words shall be taken into account. In the event of a difference between the arithmetic total and the total shown in the Financial Proposal, the lower of the two shall be taken into account.

While submitting the Financial Proposal, the firm shall ensure the following:

- a. All the costs associated with the assignment shall be included in the Financial Proposal. These shall normally cover remuneration for all the Personnel, accommodation, travelling, printing of documents, taxes etc. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption, and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered nonresponsive and liable to be rejected.

- b. The Financial Proposal shall take into account all expenses and tax liabilities. For the avoidance of doubt, it is clarified that all taxes shall be deemed to be included in the costs shown under different items of the Financial Proposal. Further, all payments shall be subject to deduction of taxes at source as per applicable laws.
- c. Costs (including break-up of costs) shall be indicated in INR.

Any alteration / modification in the Proposal or additional information or material supplied subsequent to the due date, unless the same has been expressly sought for by the Ministry of Food Processing Industries, shall not be considered.

Further, Consultant/agency is required to be careful in while participating in RFPs i.e. login/registration of portal as well as all the bid documents should be of the same entity/firm on eProcurement System of Govt. of India in respect of the said RFP.

13. Terms and Conditions:

- a) The instructions for online Bid submission are at **Annexure-VI**. For any clarification, Mega Food Park Division of the MoFPI may be contacted over telephone no. +91-11-26406545/26406547.
- b) The successful bidder will be required to engage an expert along with an experienced team leader and other team members. The applicant will ensure that the team comprises of the same members whose CVs are submitted as part of the application.
- c) Failure to comply with the requirements spelt out in Clause 6 (validity of proposal) above shall make the Proposal liable to be rejected.
- d) If a firm/organization or any of its members make(s) an averment regarding his or their qualification, experience, or other particulars and it turns out to be false, or his commitment regarding availability for the Project is not fulfilled at any stage after signing of the Letter of Acceptance, all the members of the organization shall be debarred for any future assignment of the MOFPI for five years.

- e) The Technical Proposal shall not include any financial information relating to the Financial Proposal.
- f) The MOFPI reserves the right to verify all statements, information, and documents, submitted by the Applicant in response to the RFP. Failure of the MOFPI to undertake such verification shall not relieve the firm of its obligations or liabilities hereunder nor will it affect any rights of the MOFPI there under.
- g) In case it is found during the evaluation or at any time before issue of Letter of Acceptance/Award (LOA) that one or more of the eligibility conditions have not been met by the firm or the Team has made material misrepresentation or has given any materially incorrect or false information, the firm shall be disqualified forthwith if not yet appointed as the Consultant. If the firm has already been issued the LOA the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by the MOFPI without the MOFPI being liable in any manner whatsoever to the Applicant.
- h) Technical Bids will be opened online at <http://eprocure.gov.in/eprocure/app>. on **16.12.2019 at 11:00 AM**. The Tenderer will be at liberty to be present either in person or through an authorised representative at the time of opening of Technical Bid with the Bid Acknowledgement Receipt or they can view the bid opening event online. All responsive proposals, shortlisted on the basis of their technical proposals, would be requested to make a detailed presentation regarding their qualifications, experience and the proposed Concept and Plan before the Evaluation cum Selection Committee on **19.12.2019 at 11:00 AM** in Room No. 120, Panchsheel Bhawan, August Kranti Marg, New Delhi 110049. Thereafter, the Technical proposals shall be evaluated by an Evaluation cum Selection Committee constituted for the purpose as per the marking criteria specified under para 14 for evaluation process.

- i) Financial Bid of only those Tenders shall be opened, whose Technical Bids qualify. The date of financial bid opening will be intimated to the shortlisted applicants, which are found to be suitable on technical evaluation. The tenderer technically qualified will be at liberty to be present either in person or through an authorised representative at the time of opening of Financial Bid with the Bid Acknowledgement Receipt or they can view the bid opening event online.
- j) The applicant may make online payment vide RTGS/NEFT of **Rs. 1,00,000 (Rupees One lakh only)** against account number - 3516103454, IFSC Code - CBIN0282169 (Central Bank of India, Udyog Bhawan, New Delhi) of “**The Pay & Accounts Officer, Ministry of Food Processing Industries**”, New Delhi as Earnest Money Deposit (EMD). In addition to EMD, the applicant is also required to make a separate online payment as a non-refundable bid processing fees of **Rs 10000/- (Rupees Ten Thousands only)** vide RTGS/NEFT in the above mentioned bank account of Ministry. **The proposals without EMD & non-refundable bid processing fee and without either of EMD or non-refundable bid processing fee would be summarily ignored.**

The amount of EMD will be refunded to the unsuccessful bidders. The EMD of the successful bidders shall be retained by the Ministry as Performance Security till the completion of the project. The amount of EMD retained as a part of performance security shall be forfeited in the event of non-completion of the project or on withdrawal of proposal after opening of technical bid.

Pre-bid meeting for interested stakeholders will be held on **28.11.2019 at 11:00 AM** in Room No. 120, Ministry of Food Processing Industries, Panchsheel Bhawan, August Kranti Marg, New Delhi.

- k) The Proposal shall be made in the Forms specified in this RFP. Any attachment to such Forms must be provided on separate sheets of paper and only information that is directly relevant should be provided. This may include photocopies of the relevant pages of printed documents.

- 1) The rates quoted shall be firm throughout the period of performance of the assignment up to and including acceptance of the Report by the MOFPI and discharge of all obligations of the Consultant under the Agreement.

14. Evaluation Process

Prior to evaluation of Proposals, the MOFPI will determine whether each Proposal is responsive to the requirements of the RFP. A Proposal shall be considered responsive only if:

- a. it is received in the specified format;
- b. it is received by the due date including any extension thereof;
- c. it contains all the information (complete in all respects) as requested in the RFP;
- d. it does not contain any condition or qualification;
- e. **it has deposited Rs. 1,00,000/- (Rupees one Lakh Only) as Earnest Money Deposit (EMD) and also deposited non-refundable bid processing fees of Rs 10000/- (Rupees Ten Thousands only)**
- f. it is not non-responsive in terms hereof.

The MOFPI reserves the right to reject any Proposal, which is non-responsive and no request for alteration, modification, substitution, or withdrawal shall be entertained by the MOFPI in respect of such Proposals.

The Technical Evaluation will be in the following format.

S. No.	Criteria	Maximum Marks
A	Number of years of experience in conducting scheme/policy evaluation studies and socio-economic surveys in food park/ agri-business/industrial and other related infrastructure development sectors	20
A1	Having experience of equal to or more than 10 Years;	20
A2	Having experience of less than 10 years but equal to or more than 7 Years;	15
A3	Having experience of less than 7 years but equal to or more than 5 Years;	10
A4	Having experience of less than 5 Years;	0
B	Number of studies relating to scheme/policy evaluation studies and socio-economic surveys in food park/ agri-business/industrial and other related infrastructure development sectors	20
B1	Have completed 5 or more such studies;	20
B2	Have completed 4 such studies;	15
B3	Have completed 3 such studies;	10
B4	Have completed 1 to 2 such studies;	5
B5	Have completed no such studies;	0
C	Relevant qualification and experience of the team leader and its members	20
	<p>Team leaders having experience in conducting such study; and team member having Professional Degree/ Doctorate/Masters in the field of (a) agri-business/food processing/post-harvest management/food technologies, (b) Engineering, (c) Finance;</p> <p>More Weightage will be given for higher nos. of members in the team, their higher educational qualification and greater exposure/ experience in such studies</p>	
D	Technical Presentation including Team Strength	40
	<p>Detailed presentation regarding their qualifications, experience and the proposed Concept and Plan for impact evaluation study before the Evaluation cum Selection Committee on designated date.</p> <p>More weightage will be given to the presentation, which have understanding of work, shows Team Strength, have elaborative, precise & project specific presentation with Approach/Methodology to be adopted by the Consulting Agency for the study.</p>	
	Total	100

After the technical evaluation, the MOFPI would prepare a list of pre-qualified Applicants for opening of their Financial Proposals. The opening of Financial Proposals shall be done in presence of Applicants who choose to be present. The MOFPI will not entertain any query or clarification from Applicants who fail to qualify at any stage of Selection Process.

15. Clarifications

To facilitate evaluation of Proposals, the MOFPI may, at its sole discretion, seek clarifications from any Applicant regarding its Proposal. Such clarification(s) shall be provided within the time specified by the MOFPI for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing. If a Team does not provide clarifications sought above within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, the MOFPI may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding.

16. Evaluation of Technical Proposals

In the first stage, the Technical Proposal will be evaluated on the basis of the criteria stated in Para 7 and 14 above. Only those Applicants whose Technical Proposals score 70 marks or more out of 100 marks shall qualify for further consideration. 70% Weightage shall be given to the technical proposal (planning and implementation process) and 30% to financial proposal.

17. Evaluation of Financial Proposal

In the second stage, the financial evaluation will be carried out and each Financial Proposal will be assigned a financial score (SF).

For financial evaluation, the total cost indicated in the Financial Proposal will be considered.

The MOFPI will determine whether the Financial Proposals are complete, unqualified and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of services. Omissions, if any, in costing any item shall not entitle the Team to be compensated and the liability to fulfil its obligations as per the TOR within the total quoted price shall be that of the Consultant. The lowest financial proposal (F_M) will be given a financial score (S_F) of 100 points. The financial scores of other proposals will be computed as follows:

$$S_F = 100 \times F_M / F \quad (F = \text{amount of Financial Proposal})$$

18. Combined Technical and Final Evaluation

Proposals will finally be ranked according to their combined technical (S_T) and financial (S_F) scores as follows:

$$S = S_T \times T_w + S_F \times F_w$$

Where S is the combined score, and T_w and F_w are weightage assigned to Technical Proposal and Financial Proposal that shall be 0.70 and 0.30 respectively.

The Selected Team shall be the first ranked consulting agency (having the highest combined score). The second ranked consulting agency shall be kept in reserve in case the first ranked firm withdraws, or fails to comply with the requirements as the case may be.

19. Award of Study

After selection, a Letter of Award (LoA) shall be issued, in duplicate, by the MoFPI to the Selected consulting agency and the consulting agency shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In addition, the successful bidder will be required to sign a separate Memorandum of Agreement (MOA) with the Ministry.

20. Proprietary data

All documents and other information provided by the MOFPI or submitted by a consulting agency to the MOFPI shall remain or become the property of the Ministry of Food Processing Industries. Firms are to treat all information as strictly confidential. The MOFPI will not return any Proposal or any information related thereto. All information collected, analyzed, processed, or in whatever manner provided by the Consultant to the MOFPI in relation to the Consultancy shall be the property of the Ministry of Food Processing Industries.

21. Deliverables and Payment to the Consultant

Billing and payments in respect of the Services shall be made as follows: -

No.	Work Description	Time line from award	Payment (%)
1	Advance on award of the job & signing of agreement	0	10 %
2	On finalisation of methodology, questionnaire/forms etc and statistical tools	10 days	10 %
3	On completion of secondary research, primary survey and compilation of data	50 days	20 %
4	On submission and acceptance of draft evaluation report	65 days	20%
5	On completion of the study and submission and acceptance of final report	90 days	40 %
	Total		100 %

The MOFPI shall release the payment due to the firm to be made within 30 (thirty) days after the receipt by the MOFPI of duly completed bills with necessary particulars.

All payments under this Agreement shall be made to the bank account specified by the firm as may be notified to the MOFPI by the Consultant.

22. Performance Security

- i. On signing of the LOA, the successful bidder shall provide a performance security equivalent to 10 % (ten percent) of the value of the contract in the form of the bank draft/demand draft or Bank Guarantee(BG) from a scheduled commercial bank in favor of "Pay & Accounts Officer, MoFPI, New Delhi", within 10 days of issue of letter of acceptance of proposal. In case performance security is submitted through BG, the same shall remain valid for 60 days beyond the final date of the original contract. This performance security, valid for a period of 60 days beyond completion of all contractual obligations will have to be provided by the successful bidder. The MoFPI shall retain the performance security, to be appropriated against breach of this Agreement and/or for recovery of liquidated damages. The balance amount of the Performance Security shall be returned to the applicant at the end of 60 days after completion of the contract.
- ii. In case of the contract being extended, the successful bidder will have to get the BG extended on same terms and conditions for the period of 60 days beyond the final date of the extended contract period, if any.
- iii. Performance Security would be returned only after successful completion of work assigned and after adjusting/recovering any dues recoverable/payable from/by the Agency on any account under the contract.
- iv. The MOFPI shall have the right to appropriate the Performance Security, in whole or in part, without notice to the firm in the event of breach of Agreement or for recovery of liquidated damages.

23. Liquidated Damages for error/variation

In case any error or variation is detected in the reports submitted by the firm and such error or variation is as a result of negligence or lack of due diligence on the part of the firm, the consequential damages thereof shall be quantified by the MOFPI in a reasonable manner and recovered from the Consultant by way of

liquidated damages, subject to a maximum of 10 % (ten percent) of the Contract Value.

24. Liquidated Damages for delay

In case of delay in completion of Services, liquidated damages not exceeding an amount equal to 0.2 % (zero point two percent) of the Contract Value per day, subject to a maximum of 10 % (ten percent) of the Contract Value will be imposed and shall be recovered by appropriation from the Performance Security or otherwise. However, in case of delay due to reasons beyond the control of the Consultant, suitable extension of time shall be granted. In addition, for non-performance/delayed performance and/or non-adherence to timelines stipulated in LoA issued by Ministry to Agency for the said scope of work, Ministry may forfeit Security submitted as EMD/Performance Security. Also the EMD/Security Deposit/Bank Guarantee/ Performance Guarantee shall be forfeited in case of any midway unilateral withdrawal from the assignment.

The MOFPI will have the right to cancel the contract at any time without assigning any reason thereof.

25. Appropriation of Performance Security:-

The MOFPI shall have the right to appropriate the Performance Security, in whole or in part, without notice to the firm in the event of breach of Agreement or for recovery of liquidated damages. The EMD of the successful bidder will be retained as a part of performance security/guarantee in addition to Bank Guarantee.

26. Commencement of Work:-

The consulting agency shall commence the work immediately on issue of the LOA by the Ministry.

27. Validity

This MOA shall be valid until and unless it is expressly terminated. During validity of MOA, MOFPI and the consulting agency will take effective steps for

implementation of MOA. Any act on part of MOFPI and the consulting agency, after termination of this MOA by way of communication, correspondence etc., shall not be construed as an extension of MOA.

28. Force Majeure: -

Definition

For the purposes of this RFP, "Force Majeure" means an event which is beyond the reasonable control of Consulting Agency, and which makes a Consulting Agency performance of its obligations under the Memorandum of Agreement(MOA) impossible or so impractical as to be considered impossible under the circumstances.

i) Breach of MoA

The failure of a Party to fulfill any of its obligations under MoA shall not be considered to be a breach of, or default under the MoA in so far as such inability arises from an event of Force Majeure, provided that Party affected by such an event (i) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out terms and conditions of the MoA, and (ii) has informed other Party as soon as possible about occurrence of such an event.

ii) Extension of Time

Any period within which a Party shall, pursuant to the MoA, complete any action or task, shall be extended for a period equal to time during which such Party was unable to perform such action as a result of Force Majeure.

29. Termination

a. Termination by MoFPI

MOFPI may terminate the MoA, by not less than thirty (30) days written notice of termination to the consulting agency, to be given after occurrence of any of events specified in paragraphs (i) through (iii) below:

- i. if the consulting agency does not remedy a failure in performance of its obligations under MoA, within thirty(30) days of receipt after

being notified or within such further period as MoFPI may have subsequently approved in writing;

- ii. if the consulting agency becomes insolvent or bankrupt; or
- iii. If the consulting agency non-perform/delays in submission of final impact evaluation report to the Ministry

30. Rights of MoFPI on Termination

- (1) In the event of Termination, MOFPI shall be fully authorized to recall the payments given/released to the consulting agency for the said work along with accrued interest @ 10% per annum thereon, which shall be required to be paid by consulting agency within a period of not more than 30 days of notice to recall the payments. In the event of failure of the consulting agency in refunding the paid amount along with interest within period specified, a penalty may be imposed by the Ministry @10% per annum for the period of delay.
- (2) In case of consulting agency not willing to or not be in a position to return the payment amount, MOFPI shall be within its rights to attach/invoke the bank guarantee submitted by the agency to Ministry in this regards. Further, MOFPI shall be fully empowered to invite fresh RFP/bids from potential eminent organizations/consultancy firms to conduct the fresh impact evaluation study of Scheme for Mega Food Parks.

31. Amendment to RFP:-

At any time prior to the last date of receipt of bids, the Ministry may for any reason, whether at its own initiative or in response to a clarification request by the prospective bidders, modify the RFP documents by an amendment. In order to provide prospective bidders reasonable time for taking the amendment into account in preparing their bids, the Ministry may at its discretion, extend the last date for receipt of bids and/or make other changes in the requirements set out in the RFP.

32. Disclaimer

The Ministry shall not be responsible for any late receipt for any reasons whatsoever. The applications received late will not be considered.

33. Miscellaneous Clauses

- a. The Selection Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- b. The consulting agency shall notify to MOFPI of any material change in its status or shareholding, in particular, where such change would impact on performance of obligations under the MoA.
- c. Any failure or delay on part of MOFPI to exercise right or power under MoA shall not operate as waiver thereof.
- d. Workers, employees, staff or agents engaged or employed by or on behalf of the consulting agency shall neither be nor deemed to be worker, employee, staff or agents of MOFPI under any circumstances what so ever and there is no such agreement for or regarding workers of the consulting agency as well as of MOFPI.
- e. Notwithstanding anything in the MoA, in no event shall MOFPI be liable under laws of contract, tort, misrepresentation warranty, negligence, strict liability or otherwise, for any special indirect, incidental or consequential damages (including loss of profit arising out of in connection with the MoA).
- f. Neither execution and delivery by the consulting agency of the MoA nor performance by the consulting agency of its obligations hereunder will violate, conflict with, or result in breach of, or constitute a default under, any provision of law, statute, rule or regulation or any judgment, order, or decree of any court of governmental body applicable to it, or its articles of incorporation or by-laws.

34. Laws governing the RFP/Contract-

This RFP/contract shall be governed by the Laws of India for time being in force.

35. Jurisdiction of courts-

Any dispute on selection/rejection and/or implementation/cancellation/withdrawal of the proposal/ project under this RFP will be subject to Courts/Tribunal having jurisdiction over Delhi only.

TECHNICAL BID FORM

CONSULTANT'S ORGANISATION EXPERIENCE

(Please refer clause 12 (i)(b) of the RFP)

A - Consultant's Organisation

[Provide here a brief (not more than two pages) description of the background and organisation of your entity and each associate, if any, for this assignment.]

B - Consultant's Experience

[Using the format below, provide information on each assignment for which your entity, and each associate for this assignment, was contracted for carrying out consulting services similar to the ones requested under this assignment.]

Assignment name :	Approx. value of the contract (in Rupees) :
Country: Location within country :	Duration of assignment (months) :
Name of client :	
Address :	
Start date (month/year): Completion date (month/year) :	
Name of associated Consultants, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):
Narrative description of Project:	
Description of actual services provided by your staff within the assignment:	

Note: For each case study, the applicant is required to submit the complete details as per this annexure separately

Firm`s Name: _____

Annexure- II

General Description of Team (Pl. refer to clause 12(i)(c) of the RFP)

Sr. No.	Name of Team Leader & members	Position	Qualification/ experience	Input (Staff-months)

Note: C.V of the Team Members to be provided in the format given at **Annexure- III**

CURRICULUM VITAE (CV) OF PROPOSED
(Please refer clause 12 (i)(d) of the RFP)
PROFESSIONAL STAFF (Team Leader, experts, and members) FOR THE
ASSIGNMENT

1. **Proposed Position** [only one candidate shall be nominated for each position]: -

2. **Name of Entity** [Insert name of entity proposing the staff]:_____

3. **Name of Staff** [Insert full name]:_____

4. **Date of Birth:** _____ **Nationality:** _____

5. **Education:** [Indicate academic/professional and other specialized education of staff member, giving names of institutions/college/universities, degrees obtained alongwith dates of obtainment]:

6. **Membership of Professional Associations:**

7. **Publications** (Indicate books, research papers and other articles published in reputed journals).

8. **Other Training(s):**[Indicate significant training since obtaining degrees under 5 - Education were obtained]:

9. Countries of Work Experience: [List countries where staff has worked in the last ten years]:

10. Employment Record:[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employer organization, positions held]:

From [Year]: _____ To [Year]: _____

Employer: _____

Positions held: _____

11. Detailed Tasks Assigned

[List all tasks to be performed under this assignment]

12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Among the assignments in which the staffs have been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 10].

Name of assignment or project _____

Terms of Reference _____

Year _____

Location _____

Client _____

Main project features: _____

Positions held: _____

Activities performed: _____

13. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications and experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged in the work. _____ Date: _____

[Signature of staff member or authorized representative of the staff] Day/Month/Year

Full name of authorized representative: _____

TENDER ACCEPTANCE LETTER
(Please refer clause 12 (i)(e) of the RFP)

To

Sub: Acceptance of Terms & Conditions of Tender-reg.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender documents(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that i / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/ we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organisations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby, unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/ bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

Sample Template for Evaluation of Central Scheme for Mega Food Parks**Mega Food Park Division/Ministry of Food Processing Industries****1 EXECUTIVE SUMMARY****2 OVERVIEW OF THE SCHEME****2.1 Background of the scheme**

- a) Brief write up on the scheme including Objectives, Implementation Mechanism, Scheme architecture / design
- b) Name of Sub-schemes/components
- c) Year of commencement of scheme
- d) Present status with coverage of scheme (operational / non-operational)
- e) Sustainable Development Goals (SDG) Served [link with objective]
- f) National Development Plans (NDP) Served [link with objective]

2.2 Budgetary allocation and expenditure pattern of the scheme

Sub-scheme/ Component	[Year 1]			[Year 2]			[Year 3]			[Year 4]			[Year 5]		
	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual

2.3 Summary of past evaluation since inception of scheme

Year of Evaluation	Agency hired for Evaluation	Recommendations made and accepted	Recommendations made but not accepted

3.METHODOLOGY

3.1 Approach (Methodology adopted), Division of country into 6 Geographical Regions / Zones (North, South, East, West, North East and Central) as classified by NSSO.

3.2 Sample size and sample selection process, tools used: field study/ questionnaire, primary and secondary data.

4. OBJECTIVE OF THE STUDY

4.1 Performance of the scheme based on the Output / Outcome indicators [as suggested by NITI or recorded in EFC / SFC memorandum)

Output	Indicator(s)	Outcome	Indicator (s)
Enhanced production and value addition capacity, availability of raw material/ technologies (in mega food park).	1- Total no. of food parks operationalized	Greater production, employment and farmer level impact due to enhanced processing and value addition facilities (Mega Food Park)	1-Total actual production from Mega Food Parks (in value and volume) (a) Preservation:.....MT (b) Processing:.....MT
	2- Total production capacity from Mega Food Parks (in value volume) (i) Preservation: MT (ii) Processing:.....MT		2-Total no. of farmers benefited due to the mega food park(Directly & Indirectly)
	3- No. of Small and Micro food processing units established in Mega Food Parks		3-Total employment generated in the units setup in the Mega Food Park(Directly & Indirectly) (No. of Persons)

4.2 Additional parameters

a) Coverage of beneficiaries

State				District			
Urban		Rural		Urban		Rural	
Male	Female	Male	Female	Male	Female	Male	Female
SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST

b) Implementation mechanism

c) Training / Capacity building of administrators / facilitators d) IEC activities

e) Asset / Service creation & its maintenance plan

- f) Benefits (Individual, community)
- g) Convergence with scheme of own Ministry / Department or of other Ministry / Department.

4.3 Gaps in achievement of outcomes

4.4 Key Bottlenecks & Challenges

4.5 Input Use Efficiency

5. OBSERVATIONS AND RECOMMENDATIONS

5.1 Thematic Assessment

5.2 Externalities

6. CONCLUSION

6.1 Issues & challenges

6.2 Vision for the future

6.3 Recommendation for scheme with reasons

7. REFERENCES

8. APPENDICES

EXPLANATORY MEMORANDUM

2.1(a) Latest guidelines of the scheme to be annexed.

2.1(b) Sub-schemes/ components which have separate budgetary allocations either through budget line or through Detailed Demand for Grants (DDG) may also be listed along with component-wise budget allocation

2.1(d) include details of number of states/districts/villages where it is functional

2.2 If DDG makes allocations for certain items which are not shown as sub schemes/components, the same may be separately indicated along with allocation in the table.

3.1 Complete list of states as classified by NSSO may be seen on its website.

4.1 One has to consider the Output / Outcome Indicators as duly proposed by NITI Aayog. If that is not available, then it may be taken from the SFC/ EFC memorandum as defined during appraisal of the scheme.

Output / Outcome Indicators (the numbers or percentage) must be compared with base year value with all-time points (periodicity) as per monitoring mechanism framework.

4.2 The tabulated information may be disseminated up to Tehsil / Block Level further up to village level, if possible.

4.2 (b) The focus in implementation mechanism should be on Clarity of instructions and availability of scheme or programme guidelines. It should also be included clear definition of roles & responsibilities of functionaries and how many number of clarifications / additional instructions issued w.r.t. scheme guidelines.

4.2 (c) It should also include the training on PFMS /EAT Module or Scheme's Portal. It should also include the number of interventions and level at which carried out

4.2 (d) It should also include Stakeholders / Beneficiaries, details of campaigns, media, frequency, feedback etc.

4.2 (g) apparatus-manpower office transports etc. If no convergence, NIL may be recorded.

4.3 Attributed to absence of interventions/ non-performance of existing interventions

4.4 In Key bottleneck and challenges, the focus may be on Financial, Administrative, Project Management and any other.

4.5 This para should cover the requirement of funds as indicated in EFC / SFC in relation to actual allocation of funds. Timelines of release may also be included (b) The requirement and allotment of manpower in implementation of scheme / programme at

various level including PMU / Central / State (c) Involvement of private players, volunteers, non-governmental organizations and local community etc.

5.1 Thematic assessment should focus on Accountability, Transparency, Employment generation (direct / indirect), Climate change & sustainability, Role of TSP/ SCSP, Use of IT, Behavioral change-stakeholder/ beneficiary, R&D, Role, functions, involvement / support of State points. Cross cutting themes can be assessed both through secondary data as well as primary. While conducting meta-analysis of existing reports, the evaluator should actively review the cross-cutting themes. The primary data for cross cutting themes will be elicited through specific questions and responses during the key informant interviews and beneficiary surveys. For example, use of IT in scheme implementation, fund flow, monitoring and evaluation can be assessed from interaction with concerned ministries/departments as well as states officials. Similarly, gender mainstreaming can be assessed by introducing specific questions on changes in knowledge, attitude and practices pertaining gender equality, attributable to the CS intervention at hand, through household surveys.

5.2 Items under externalities should cover Best Practices, innovations or the scheme / projects where best practices were replicated.

6.3 This is very important para in the sense that the recommendations are very important for the Government and the focus of the evaluation agency should be either to (a) Continue in existing form (b) Continue with some Modifications- suggest modifications (c) scale up- financial/ Physical / both (d) Scale down- financial/ Physical/ both (e) Close (f) Merge with another scheme as sub-scheme/component.

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / Encode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search

for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1)** Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2)** The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3)** Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4)** Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5)** Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6)** The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7)** All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subject to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public

keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid opener

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232. Bidder can also get help at +91-7878007972 & +91-7878007973.

LIST OF 38 MEGA FOOD PARK PROJECTS

S. No.	Project Name
1.	Srini Food Park Pvt. Ltd., Chittoor, Andhra Pradesh
2.	Godavari Mega Aqua Food Park Pvt. Ltd., West Godavari, Andhra Pradesh
3.	Andhra Pradesh Industrial Infrastructure Corporation (APIIC), Krishna, Andhra Pradesh
4.	North East Mega Food Park Ltd., Nalbari, Assam
5.	Pristine Mega Food Park Pvt. Ltd., Khagaria, Bihar
6.	Indus Best Mega Food Park Pvt. Ltd., Raipur, Chhattisgarh
7.	Gujarat Agro Infrastructure Mega Food Park Pvt. Ltd., Surat, Gujarat
8.	Fanidhar Mega Food Park Pvt. Limited, Mehsana, Gujarat
9.	Haryana State Industrial & Infra Dev. Corp Limited (HSIIDC), Sonipat, Haryana
10.	Haryana State Coop. Supply and Marketing Federation Ltd (HAFED), Rohtak, Haryana
11.	Cremica Food Park Pvt. Ltd., Una, Himachal Pradesh
12.	RFK Greens Food Park Pvt. Ltd., Pulwama, Jammu and Kashmir
13.	Rongoge Mega Food Park Pvt. Ltd, Papum Pare, Arunachal Pradesh
14.	Integrated Food Park Pvt. Ltd., Tumkur, Karnataka
15.	Favorich Infra Pvt Ltd., Mandya, Karnataka
16.	Kerala State Industrial Dev Corpt Ltd (KSIDC), Alappuzha, Kerala
17.	Kerala Industrial Infra. Development Corpt. (KINFRA), Palakkad, Kerala
18.	Indus Mega Food Park Pvt. Ltd., Khargoon, Madhya Pradesh
19.	Avantee Mega Food Park Pvt. Ltd., Dewas, Madhya Pradesh
20.	Paithan Mega Food Park Pvt. Ltd., Aurangabad, Maharashtra
21.	Satara Mega Food Park Pvt. Ltd., Satara, Maharashtra
22.	Wardha Mega Food Park Pvt. Ltd, Wardha, Maharashtra
23.	Zoram Mega Food Park Pvt. Ltd., Aizawl, Mizoram
24.	Doys Agri Resources Pvt Ltd, Dimapur, Nagaland
25.	Odisha Industrial Infrastructure Development Corporation (IDCO), Khurda, Odisha

26.	MITS Mega Food Park Ltd., Rayagada, Odisha
27.	International Mega Food Park Ltd. , Fazilka, Punjab
28.	Punjab Agro Industries Corporation Ltd., (PAIC) Ludhiana, Punjab
29.	Sukjhit Mega Food Park & Infrastructure Limited, Kapurthala, Punjab
30.	Greentech Mega Food Park Pvt. Ltd., Ajmer, Rajasthan
31.	Smart Agro Food Park Pvt. Ltd., Nizamabad, Telangana
32.	Telangana State Industrial Infrastructure Corporation Ltd., Khammam, Telangana
33.	Sikaria Mega Food Park Pvt. Ltd., West Tripura, Tripura
34.	Patanjali Food & Herbal Park Pvt. Ltd., Haridwar, Uttarakhand
35.	Himalayan Food Park Pvt Ltd, Udham Singh Nagar, Uttarakhand
36.	Nandvan Mega Food Park Private Limited, Mathura, Uttar Pradesh
37.	Patanjali Food & Herbal Park Noida Pvt Ltd Gautam Budh Nagar, Uttar Pradesh
38.	Jangipur Bengal Mega Food Park Ltd., Murshidabad, West Bengal