

No. A-42013/16/2019-Admn
 Government of India
 Ministry of Food Processing Industries
 Panchsheel Bhawan, August Kranti Marg
 New Delhi-110 049.

Dated: 05.04.2019

Office Order No. 57/2019

In pursuance of the approval of competent authority the Ministry of Food Processing Industries constitutes herewith a Task Force on Citizens' Charter with the following composition:

S.No	Name, Designation & Contract Details	Remarks
(i)	Shri Rakesh Sarwal, Additional Secretary, Panchsheel Bhawan, August Kranti Marg, New Delhi. Tele-011-26492476/Email:as-mofi@gov.in	Chairman
(ii)	Shri Minhaj Alam, Joint Secretary, Panchsheel Bhawan, August Kranti Marg, New Delhi. Tele-011-26406571/Email: minhaj@ias.nic.in	Nodal Officer and Member-Secretary
(iii)	Smt. Reema Prakash, Joint Secretary - Panchsheel Bhawan, August Kranti Marg, New Delhi. Tele-011- 26494032/Email:prakashr@cag.gov.in	Member

2. Terms of reference of the Task Force will be as under:

(i) Identification of all the stakeholders/clients and services/products provided by the Department in consultation with officers/staff,

(ii) Determination of standards for services provided by the Department in consultation with officers/staff,

(iii) Monitoring and review of implementation of the Citizens' charter,

(iv) Modification of charter on the basis of suggestions/observations made by officer/staff/stakeholders,

(v) Release of charter in public domain through website.



(Md.Rehan Zaheer)

Under Secretary to the Government of India

To,

1. Sr.PPS to AS(FPI)
2. PS to JS (MA)
3. PPS to JS (RP)

Copy to:

1. PS to Minister, FPI
2. PS/OSD to MoS, FPI
3. Sr.PPS to Secretary(FPI)
4. NIC- to upload on intrafpi.